

Denver Area Council – National Youth Leadership Training

Job Title:	Youth Quartermaster	Property:	McNeil Scout Ranch at Peaceful Valley
Camp/Department:	NYLT	Salary Level:	VOLUNTEER
Location:	22799 N. Elbert Road Elbert, CO 80106	Staff Supervisor?:	No
Reports to:	Asst. Senior Patrol Leader	Certifications Req:	No
Will Certify Applicant?:	Not Required	Driving Required?	No

Job Summary

Facilitate supply and food distribution to NYLT troops, patrols and staff.

Job Description

ROLE AND RESPONSIBILITIES

- Maintain an inventory of supplies and where they are being distributed to.
- Sort food and supplies to be distributed to patrols.
- Maintain the cleanliness and organization of the quartermaster area.
- Work with the Adult Quartermaster in the coordination of food needs from the contracted food service company.
- Check refrigerator and freezer temperatures and record three times daily.
- Perform minor maintenance on NYLT supplies.
- Assist with the leadership in service projects.
- Model the core learning and leadership messages of the NYLT syllabus.
- Report all issues with participants or staff to the NYLT Scoutmaster or MSR Ranch Director as necessary.
- Other duties as assigned.

CERTIFICATIONS & REQUIRED TRAINING

- Youth Protection (Online Prior to Camp)
- Other training as required by Council or NYLT Management

REQUIRED FOR THE JOB

- Must be able to read, speak and write the English language
- Must be able to work outdoors at an elevation of 7,000+ feet above sea level in varying weather conditions
- Must be able to pass a background check from the TRAILS database, CBI and the FBI
- Must be a member of the Boy Scouts of America
- Must be 14 years of age or older

DIRECTLY SUPERVISES

- None

ADDITIONAL NOTES

- None