

Denver Area Council – National Youth Leadership Training

Job Title:	NYLT Council Coordinator	Property:	McNeil Scout Ranch at Peaceful Valley
Camp/Department:	NYLT	Salary Level:	VOLUNTEER
Location:	22799 N. Elbert Road Elbert, CO 80106	Staff Supervisor?:	Yes
Reports to:	Camping Director (Council) MSR Ranch Director (On Site)	Certifications Req:	No
Will Certify Applicant?:	Not Required	Driving Required?	No

Job Summary

Organize the NYLT program for the Denver Area Council following the BSA NYLT syllabus.

Job Description

ROLE AND RESPONSIBILITIES

- Coordinate plans with the Council Camping Director and MSR Ranch Director.
- Coordinate and inform the MSR Ranch Director of all issues while on site. Assist with investigations and response. Report issues with participants and staff immediately.
- Be familiar with and direct the camp emergency procedures as directed by the MSR Ranch Director as needed.
- Recruit quality adult and youth staff members. Ensure required paperwork is completed by all staff prior to their arrival to camp.
- Work with the MSR Ranch Director to ensure all BSA and State of Colorado policies and procedures are followed.
- Conduct staff training that meets BSA NYLT, BSA Camp Standards and State of Colorado requirements prior to the NYLT session.
- Attend a region/area course directors conference within 18 months prior to the start of the session.
- Be well-versed on all core content sessions in order to act as a resource and role model to participants.
- Serve as mentor and coach to the Scoutmasters.
- Work closely with Scoutmasters and other adult staff to ensure their effectiveness in completing staff assignments.
- Model core learning and leadership messages of the NYLT syllabus.
- Other duties as assigned.

CERTIFICATIONS & REQUIRED TRAINING

- CPR, AED, First Aid (Prior to Start of Camp, NOT provided by the Council)
- Youth Protection (Online Prior to Camp)
- Other training as required by Council Management

REQUIRED FOR THE JOB

- Must be able to read, speak and write the English language
- Must be able to work outdoors at an elevation of 7,000+ feet above sea level in varying weather conditions
- Must be 21 years of age or older
- Must be a strong supporter of the Council
- Must be able to pass a background check from the TRAILS database, CBI and the FBI
- Must be a member of the Boy Scouts of America
- Attended Woodbadge (preferred)

DIRECTLY SUPERVISES

- NYLT Staff

ADDITIONAL NOTES

- None