

UNIT VISITATION TRACKING SYSTEM



OVERVIEW



- **Allows unit commissioners to track information about visits to their units**
- **All commissioners may access the system**
 - Unit commissioners can add and edit visit information, and they can see their most recent five visits on the Home page with a link to each visit
 - Unit commissioners can add visit information only to the units to which they are assigned
 - District commissioners can view the visits made by their unit commissioners
 - Visit information is stored in the system for one year

ACCESSED VIA WWW.Scouting.ORG



Scouting - Mozilla Firefox

File Edit View History Bookmarks Tools Help

http://scouting.org/

Most Visited Latest Headlines

Scouting

BOY SCOUTS OF AMERICA

LOG IN
Need to Create a Log In? Start Here

SEARCH

Para Mas Información Home Donate Find Local Council Shop Sponsors MyScouting

I am a Youth Parent Volunteer Visitor Alumni

100 YEARS OF SCOUTING
Celebrating the Adventure • Continuing the Journey

100 REASONS TO JOIN SCOUTING

REASON# **37** Thrill of the Adventure

Join Now

words to live by

BOY SCOUTS OF AMERICA • 100 YEARS OF SCOUTING

BSA 2010

CELEBRATING THE ADVENTURE • CONTINUING THE JOURNEY

Find out about our yearlong celebration

About

The Boy Scouts of America provides a program for young people that builds character, trains them in the responsibilities of participating citizenship, and develops personal fitness. [MORE >>](#)

Follow

Keep up with the latest events and news from the National Council.

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About | Jobs | Media | Privacy | Terms | Sitmaps

Done

Unread e-mail - Win... _Commissioner Scouting - Mozilla F... Microsoft PowerPo...

8:58 PM

SIGN IN TO MYSCOUTING



The screenshot shows a Mozilla Firefox browser window displaying the MyScouting login page. The browser's address bar shows the URL: https://myscouting.scouting.org/_layouts/MyScouting/login.aspx?ReturnUrl=%2f_layouts%2fAuthenticate.aspx%3fSource%3d%252f8&Source=%2f. The page features the Boy Scouts of America logo and the text "BOY SCOUTS OF AMERICA". Below this is a blue header bar with the text "Sign In". Underneath, the section is titled "MYSCOUTING LOGON" and includes the text "Have an existing account? Enter your username and password below to access your MyScouting account. Password is case sensitive." The login form contains a "User name:" field with the value "AvadaScout", a "Password:" field with masked characters, and a "Sign In" button. There is also a checkbox for "Sign me in automatically". To the right of the form are three yellow boxes: "Forgot your password? Click here to reset it.", "New to MyScouting? Click here to create an account.", and "Need help? Click here for F.A.Q.s.". At the bottom left of the page is the "TRUSTE CERTIFIED PRIVACY" logo. A disclaimer at the bottom right states: "This page is not intended for users under 13 years of age. Jamboree youth registration must be completed by a parent or guardian from the parent or guardian's MyScouting account. For a detailed privacy policy, click the Privacy Policy link below. For best performance, use Internet Explorer 7.0 & above or FireFox 3.0 & above." The browser's taskbar at the bottom shows several open applications, including "Unread e-mail - Win...", "_Commissioner", "Boy Scouts of Ameri...", and "Microsoft PowerPot...". The system tray on the right shows the time as 8:59 PM.

ACCESS THE UVTS



MyScouting - Home - Mozilla Firefox
File Edit View History Bookmarks Tools Help
https://myscouting.scouting.org/Pages/Home.aspx
Most Visited Latest Headlines
MyScouting - Home

BOY SCOUTS OF AMERICA
DENVER AREA COUNCIL COLORADO
Welcome arvadascout
[View Full Profile](#)
Search BSA SEARCH

Home Find Local Council Donate Shop Sponsors MyScouting

MyScouting Home My Profile Training Unit Tools District Tools Events Community

My Profile
Update My Profile
Training
E-Learning
Unit Tools
Internet Advancement
Internet Recharging
ScoutParents
Tour Permits
District Tools
Unit Visit Tracking
Events
Event Registration
Community
Scouting Community

Welcome to the NEW MyScouting!
Thank you for setting up your MyScouting account. Through your account, you now have access to even more Scouting resources. MyScouting was created to better support your role in Scouting. Over time, new resources will be added and you will be able to see content specific to your position/rank. MyScouting will also be used to improve communication directly with you, our dedicated and hard-working members.

Have you checked out the Scouting Community yet?
Scouting Community connects people who want to talk about Scouting online. With Scouting Community, you can blog, join a discussion forum, send e-mail to friends, listen to podcasts, view videos, and generally communicate with people about Scouting. This community is a safe environment for members and leaders of Scouting to interact and share best practices for all things Scouting.

New Training Courses
This is Scouting - provides an overview of the Scouting movement, including history, values, programs, youth protection, community involvement, training, and so on. The module consists of six video sections, each followed by a brief quiz. Completion is noted automatically in the BSA training records database if the module is experienced online. Estimated time to complete: 50 minutes.

Trek Safely - covers 7 key safety points about trekking, and is recommended for adult leaders organizing any type of trek. You will watch a brief video broken into two sections, answering questions after each section. Completion is noted automatically.

FOLLOW »
RSS Facebook Twitter YouTube

Boy Scouts of America Online Learning Center
NEW COURSES
This is Scouting
Trek Safely
Climb on Safely

Done
Unread e-mail - Win... _Commissioner My Scouting - Hom... Microsoft PowerPo...
myscouting.scouting.org 8:59 PM

PRIMARY FUNCTIONS



- **Unit Visits**
 - Information about unit visitations
- **Personal Focus**
 - “Reminders” about personal tasks

INITIAL ENTRY MENU



The screenshot shows a Mozilla Firefox browser window displaying the Unit Visit Tracking application. The browser's address bar shows the URL: <https://scoutnet.scouting.org/MyScouting/UVTS/?SessionToken=B39C751F74A548A79D9D5140832629506668824882D148179158003323324899>. The browser tabs include "My Scouting - Home" and "Unit Visit Tracking".

The application interface features a header with the "Unit Visit Tracking" logo and a navigation menu with "Home", "Visits", "Focus", and "Help" options. A "Welcome Steven Waltz" message is displayed in the top right corner.

The main content area is divided into two columns. The left column contains a "What is my Focus?" section with an "Add Focus" button, and a "Recent Visits" section listing several visits with their dates, types, and quality indicators. The right column contains a "Welcome to Unit Visit Tracking!" message and several paragraphs of introductory text about the system's purpose and usage.

The "Recent Visits" section lists the following entries:

- 04/09/2009**
Steven Waltz
Leader Meeting
adult: 0 youth: 6
0 Out of 5 Quality Indicators
- 03/23/2009**
Steven Waltz
Other
adult: 0 youth: 0
0 Out of 5 Quality Indicators
- 03/22/2009**
Steven Waltz
Leader Meeting
adult: 10 youth: 0
3 Out of 5 Quality Indicators
- 03/19/2009**
Steven Waltz
Unit Meeting
adult: 30 youth: 30
5 Out of 5 Quality Indicators
- 03/09/2009**
Steven Waltz
Leader Meeting
adult: 11 youth: 0
0 Out of 5 Quality Indicators

The bottom of the browser window shows the Windows taskbar with the following open applications: "Unread e-mail - Win...", "_Commissioner", "Unit Visit Tracking - ...", and "Microsoft PowerPo...". The system clock in the bottom right corner shows "9:00 PM".



UNIT VISITATION

PRIMARY FUNCTIONS



- **Add information about a unit visit**
 - Basic information (date, type of visit, number of people, etc.)
- **Modify information about a previous visit**
- **View information about previous visits**
 - ✦ Online
 - ✦ Reports
 - ✦ Data exports



ADDING A UNIT VISITATION

ADD A VISIT



Unit Visit Tracking - Mozilla Firefox

File Edit View History Bookmarks Tools Help

https://scoutnet.scouting.org/MyScouting/UVTS/?SessionToken=B39C751F74A548A79D9D5140832629506668824882D148179158003323324899

Most Visited Latest Headlines

My Scouting - Home Unit Visit Tracking

Unit Visit Tracking

Home Visits Focus Help

Welcome Steven Waltz

What is my Focus?

[Add Focus](#)

Recent Visits

04/09/2009
Steven Waltz
Leader Meeting
adult: 0 youth: 6
0 Out of 5 Quality Indicators

03/23/2009
Steven Waltz
Other
adult: 0 youth: 0
0 Out of 5 Quality Indicators

03/22/2009
Steven Waltz
Leader Meeting
adult: 10 youth: 0
3 Out of 5 Quality Indicators

03/19/2009
Steven Waltz
Unit Meeting
adult: 30 youth: 30
5 Out of 5 Quality Indicators

03/09/2009
Steven Waltz
Leader Meeting
adult: 11 youth: 0
0 Out of 5 Quality Indicators

[Add Visit](#) more...

Welcome to Unit Visit Tracking!

Monthly unit visits are the single most critical issue to ensure the delivery of a quality program to every unit in your council. It is important to monitor the unit's progress through a tracking system that is used by each unit commissioner.

Unit commissioners can report on unit visits, ensuring that each unit is being contacted monthly in a meaningful way. The system will also assist the council and its districts to improve the quality of the program in their units.

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The unit commissioner will report on each unit that is assigned. These reports can be reviewed by the unit commissioner, assistant district commissioners, and district commissioner for the units in their service area. The council commissioner cabinet can also view each of the reports.

The Help tab contains information to guide the commissioner in using the Unit Visit Tracking system. Please review this information whenever there is a question about using the system's features.

Done

scoutnet.scouting.org

Unread e-mail - Win... _Commissioner Unit Visit Tracking - ... Microsoft PowerPo...

9:00 PM

INITIAL ENTRY SCREEN



The screenshot shows a web browser window titled "Unit Visit Tracking - Mozilla Firefox". The address bar contains the URL: <https://scoutnet.scouting.org/MYScouting/UVTS/Files/addvisit.aspx?SessionToken=B39C751F74A548A79D9D5140832629506668824B82D14817915B003323324899>. The browser tabs include "My Scouting - Home" and "Unit Visit Tracking".

The application interface features a header with the "Unit Visit Tracking" logo and a navigation menu with links for "Home", "Visits", "Focus", and "Help". A personalized greeting reads "Welcome Steven Waltz" with a "Help" icon. The main heading is "Add Visit", followed by a red instruction: "Fill in the * required fields below".

Below the heading are three tabs: "Visit" (selected), "Quality Indicators", and "Comments". The "VISIT" form contains the following fields:

- Region: Western Region - 904
- Area: Area 5 - 9045
- Council: Denver Area Council, Denver, CO-061
- District: Gateway - 10
- Unit: [Empty] *
- Type of Visit: [Empty] *
- Date of Visit: [Empty] *
- Number of Youth: [Empty] *
- Number of Adults: [Empty] *

A "Save" button is located at the bottom right of the form. The browser's status bar at the bottom shows "Done" on the left and "scoutnet.scouting.org" on the right. The Windows taskbar at the very bottom displays the system tray with the time "9:00 PM" and several open applications: "Unread e-mail - Win...", "_Commissioner", "Unit Visit Tracking - ...", and "Microsoft PowerPo...".

LIST OF UNITS YOU CAN REPORT ABOUT



The screenshot shows a web browser window titled "Unit Visit Tracking - Mozilla Firefox". The address bar contains the URL: <https://scoutnet.scouting.org/MYScouting/UVTS/Files/addvisit.aspx?SessionToken=B39C751F74A548A79D9D5140832629506668824B82D14817915B003323324899>. The browser tabs include "My Scouting - Home" and "Unit Visit Tracking".

The main content area of the application is titled "Unit Visit Tracking" and features a navigation menu with "Home", "Visits", "Focus", and "Help". A welcome message reads "Welcome Steven Waltz" with a "Help" link. The primary action is "Add Visit", with a red instruction: "Fill in the * required fields below".

Below the instruction are three tabs: "Visit", "Quality Indicators", and "Comments". The "Visit" tab is active, showing a form with the following fields:

- Region:** Western Region - 904
- Area:** Area 5 - 9045
- Council:** Denver Area Council, Denver, CO-061
- District:** Gateway - 10
- Unit:** [Dropdown menu with a red asterisk indicating it is required]
- Type of Visit:** Pack 0167 Peck Elementary PTA Arvada,CO; Pack 0660 Warder Association Of Teachers & Parents Arvada,CO; Pack 0969 Denver Church of Christ Arvada,CO
- Date of Visit:** [Empty field]
- Number of Youth:** [Empty field with a red asterisk]
- Number of Adults:** [Empty field with a red asterisk]

A "Save" button is located at the bottom right of the form. The Windows taskbar at the bottom shows the system tray with the time 9:00 PM and the URL scoutnet.scouting.org.

TYPES OF VISITS



Visit Type	Definition
Unit Meeting	Pack, troop, team or crew meeting
Unit Activity	Activity outside of the regular unit meeting
Leader Meeting	Committee meeting, informal discussion, etc.
Other	None of the above

VISIT TYPE IMPACTS DATA FIELDS



If...	Then...
The visit type is unit activity or unit meeting,	both youth and adults can be entered.
The visit type is a leader meeting,	the adults can be entered and youth default to zero.
The visit type is other,	if you omit youth and adult fields, the default will be zero.

SAVE THE INFORMATION



Unit Visit Tracking - Mozilla Firefox

File Edit View History Bookmarks Tools Help

https://scoutnet.scouting.org/MYScouting/UVTS/Files/addvisit.aspx?SessionToken=B39C751F74A548A79D9D5140832629506668824B82D14817915B003323324899

Most Visited Latest Headlines

My Scouting - Home Unit Visit Tracking

Unit Visit Tracking

Home Visits Focus Help

Welcome Steven Waltz Help

Add Visit

Fill in the * required fields below

Visit Quality Indicators Comments

VISIT

Region: Western Region - 904

Area: Area 5 - 9045

Council: Denver Area Council, Denver, CO-061

District: Gateway - 10

Unit: Pack 0167 Peck Elementary PTA Arvada, CO

Type of Visit: Other

Description (Optional): Discussion at CSRT about Tiger Cub issue

Date of Visit: 8/6/2009

Number of Youth: 0

Number of Adults: 1

Save

Done scoutnet.scouting.org

Unread e-mail - Win... _Commissioner Unit Visit Tracking - ... Microsoft PowerPo...

9:02 PM

CONFORMATION MESSAGE



Unit Visit Tracking - Mozilla Firefox

File Edit View History Bookmarks Tools Help

https://scoutnet.scouting.org/MYScouting/UVTS/Files/addvisit.aspx?SessionToken=B39C751F74A548A79D9D5140832629506668824B82D14817915B003323324899

Most Visited Latest Headlines

My Scouting - Home Unit Visit Tracking

Unit Visit Tracking

Home Visits Focus Help

Welcome Steven Waltz Help

Add Visit

Your changes have been saved!

Visit Quality Indicators Comments

VISIT

Region Western Region - 904

Area Area 5 - 9045

Council Denver Area Council, Denver, CO- 061

District Gateway - 10

Unit Pack 0167 Peck Elementary PTA Arvada,CO

Type of Visit Other

Description(Optional) Discussion at CSRT about Tiger Cub issue

Date of Visit 8/6/2009

Number of Youth 0

Number of Adults 1

Save

Done scoutnet.scouting.org

Unread e-mail - Win... _Commissioner Unit Visit Tracking - ... Microsoft PowerPo...

9:02 PM



QUALITY INDICATORS

TYPES OF QUALITY INDICATORS



Quality Indicator	Definition
Planning	Did the observed program reflect prior planning and adequate preparation?
Program	Was the observed activity appropriate to the stated advancement and program objectives for this unit?
Leadership	Was adult (and age-appropriate youth) leadership present during this activity?
Tone	Did the Scouts appear to enjoy and be engaged with the program activity?
Attendance	Was actual attendance at this activity at or near the number of enrolled youth?

ACCESSING QUALITY INDICATORS



Unit Visit Tracking - Mozilla Firefox

File Edit View History Bookmarks Tools Help

https://scoutnet.scouting.org/MYScouting/UVTS/Files/addvisit.aspx?SessionToken=B39C751F74A548A79D9D5140832629506668824B82D14817915B003323324899

Most Visited Latest Headlines

My Scouting - Home Unit Visit Tracking

Unit Visit Tracking

Home Visits Focus Help

Welcome Steven Waltz Help

Add Visit

Your changes have been saved!

Visit **Quality Indicators** Comments

VISIT

Region Western Region - 904

Area Area 5 - 9045

Council Denver Area Council, Denver, CO- 061

District Gateway - 10

Unit Pack 0167 Peck Elementary PTA Arvada, CO

Type of Visit Other

Description(Optional) Discussion at CSRT about Tiger Cub issue

Date of Visit 8/6/2009

Number of Youth 0

Number of Adults 1

Save

Done scoutnet.scouting.org

Unread e-mail - Win... _Commissioner Unit Visit Tracking - ... Microsoft PowerPo...

9:02 PM



MODIFYING A UNIT VISITATION

SELECT A VISITATION TO MODIFY



Unit Visit Tracking

Home • Visits • Focus • Help

Welcome Steven Waltz

What is my Focus?

[Add Focus](#)

Recent Visits

08/06/2009
Steven Waltz
Other
adult: 1 youth: 0
0 Out of 5 Quality Indicators

04/05/2009
Steven Waltz
Leader Meeting
adult: 0 youth: 6
0 Out of 5 Quality Indicators

03/23/2009
Steven Waltz
Other
adult: 0 youth: 0
0 Out of 5 Quality Indicators

03/22/2009
Steven Waltz
Leader Meeting
adult: 10 youth: 0
3 Out of 5 Quality Indicators

03/19/2009
Steven Waltz
Unit Meeting
adult: 30 youth: 30
5 Out of 5 Quality Indicators

[Add Visit](#) [more...](#)

Welcome to Unit Visit Tracking!

Monthly unit visits are the single most critical issue to ensure the delivery of a quality program to every unit in your council. It is important to monitor the unit's progress through a tracking system that is used by each unit commissioner.

Unit commissioners can report on unit visits, ensuring that each unit is being contacted monthly in a meaningful way. The system will also assist the council and its districts to improve the quality of the program in their units.

The system is an effective approach to the monitoring of unit visits. After a visit to a unit, the unit commissioner will enter the date of the visit, the type of visit (unit meeting or other type of visit), the number of youth and adults in attendance, and comments about that visit.

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The Help tab contains information to guide the commissioner in using the Unit Visit Tracking system. Please review this information whenever there is a question about using the system's features.

Done

scoutnet.scouting.org

Unread e-mail - Win... _Commissioner Unit Visit Tracking - ... Microsoft PowerPot...

9:05 PM

MODIFY INFORMATION AND SAVE



The screenshot shows a Mozilla Firefox browser window displaying the 'Unit Visit Tracking' application. The browser's address bar shows the URL: <https://scoutnet.scouting.org/MYScouting/UVTS/Files/addvisit.aspx?VisitId=2617&SessionToken=B39C751F74A548A79D9D5140832629506668824882D1481791580033>. The application header includes the 'Unit Visit Tracking' logo and navigation links for Home, Visits, Focus, and Help. A user greeting 'Welcome Steven Waltz' is visible, along with a 'Help' link. The main content area is titled 'Edit Visit' and features three tabs: 'Visit', 'Quality Indicators', and 'Comments'. The 'Visit' tab is active, showing a form with the following fields:

- Region:** Western Region - 904
- Area:** Area 5 - 9045
- Council:** Denver Area Council, Denver, CO- 061
- District:** Gateway - 10
- Unit:** Pack 0969 Denver Church of Christ Arvada, CO
- Type of Visit:** Unit Meeting
- Description(Optional):** (Empty text field)
- Date of Visit:** 3/19/2009
- Number of Youth:** 30
- Number of Adults:** 30

A 'Save' button is located at the bottom right of the form and is highlighted with a dashed orange circle. The browser's taskbar at the bottom shows several open applications, including 'Unread e-mail - Win...', '_Commissioner', 'Unit Visit Tracking - ...', and 'Microsoft PowerPoi...'. The system clock indicates the time is 9:51 PM on 3/19/2009.



VIEWING UNIT VISITATIONS

VIEWING YOUR VISITATIONS



The screenshot shows a web browser window titled "Unit Visit Tracking - Mozilla Firefox". The address bar contains the URL: <https://scoutnet.scouting.org/MYScouting/UVTS/default.aspx?SessionToken=B39C751F74A548A79D9D5140832629506668824882D14817915800332324899>. The browser tabs include "My Scouting - Home" and "Unit Visit Tracking".

The application interface features a navigation menu with "Home", "Visits", "Focus", and "Help". The "Visits" tab is highlighted with a dashed orange circle. A welcome message reads "Welcome Steven Waltz".

What is my Focus?
Add Focus

Recent Visits

08/06/2009 Steven Waltz Other adult: 1 youth: 0 0 Out of 5 Quality Indicators
04/05/2009 Steven Waltz Leader Meeting adult: 0 youth: 6 0 Out of 5 Quality Indicators
03/23/2009 Steven Waltz Other adult: 0 youth: 0 0 Out of 5 Quality Indicators
03/22/2009 Steven Waltz Leader Meeting adult: 10 youth: 0 3 Out of 5 Quality Indicators
03/19/2009 Steven Waltz Unit Meeting adult: 30 youth: 30 5 Out of 5 Quality Indicators

Add Visit more...

Welcome to Unit Visit Tracking!

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The Help tab contains information to guide the commissioner in using the Unit Visit Tracking system. Please review this information whenever there is a question about using the system's features.

scoutnet.scouting.org

FILTER BY UNIT AND/OR DATE RANGE



Unit Visit Tracking

Welcome Steven Waltz

Visits

[Add Visit](#)

Role Selection: Unit Commissioner

Region: Western Region - 904

Area: Area 5 - 9045

Council: Denver Area Council, Denver, CO - 061

District: Gateway - 10

Unit: Pack 0969 Denver Church of Christ Arvada, CO

Visits From: [Date Picker]

Visits To: [Date Picker]

[Submit](#)

Visit Date	Attendees	Visit Type	Unit	District	Planning	Program	Leadership	Tone	Attendance
04/05/09	Adults : 0 Youth : 6	Leader Meeting	Pack 0969	Gateway					
03/19/09	Adults : 30 Youth : 30	Unit Meeting	Pack 0969	Gateway	Yes	Yes	Yes	Yes	Yes
03/08/09	Adults : 8 Youth : 0	Leader Meeting	Pack 0969	Gateway					



PERSONAL FOCUSES

ACCESSING YOUR FOCUSES



The screenshot shows a web browser window titled "Unit Visit Tracking - Mozilla Firefox". The address bar contains the URL: <https://scoutnet.scouting.org/MYScouting/UVTS/default.aspx?SessionToken=B39C751F74A548A79D9D5140832629506668824882D14817915800332324899>. The browser tabs show "My Scouting - Home" and "Unit Visit Tracking".

The main content area of the application is titled "Unit Visit Tracking" and features a navigation menu with "Home", "Visits", "Focus", and "Help". The "Focus" tab is currently selected and highlighted with a dashed orange circle. A "Welcome Steven Waltz" message is displayed in the top right corner of the page.

What is my Focus?

[Add Focus](#)

Recent Visits

08/06/2009
Steven Waltz
Other
adult: 1 youth: 0
0 Out of 5 Quality Indicators
04/05/2009
Steven Waltz
Leader Meeting
adult: 0 youth: 6
0 Out of 5 Quality Indicators
03/23/2009
Steven Waltz
Other
adult: 0 youth: 0
0 Out of 5 Quality Indicators
03/22/2009
Steven Waltz
Leader Meeting
adult: 10 youth: 0
3 Out of 5 Quality Indicators
03/19/2009
Steven Waltz
Unit Meeting
adult: 30 youth: 30
5 Out of 5 Quality Indicators

[Add Visit](#) [more...](#)

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Done scoutnet.scouting.org

Taskbar: Unread e-mail - Win..., _Commissioner, Unit Visit Tracking - ..., Microsoft PowerPo...

System tray: 9:05 PM

CURRENT FOCUS LIST



The screenshot shows a web browser window titled "Unit Visit Tracking - Mozilla Firefox". The address bar contains the URL: <https://scoutnet.scouting.org/MYScouting/UVTS/Files/viewfocuslist.aspx?SessionToken=B39C751F74A548A79D9D5140832629506668824882D14817915800332324895>. The browser tabs include "User Profile" and "Unit Visit Tracking".

The web application interface features a header with the "Unit Visit Tracking" logo and a navigation menu with links for "Home", "Visits", "Focus", and "Help". Below the header, a personalized greeting reads "Welcome Steven Waltz" next to a "Help" icon. The main content area is titled "Focus" and includes an "Add Focus" button. A red message states "No Focus List." The browser's status bar at the bottom shows "Done" and the URL "scoutnet.scouting.org". The Windows taskbar at the very bottom displays several open applications, including "Unread e-mail - Win...", "_Commissioner", "Unit Visit Tracking - ...", and "Microsoft PowerPo...". The system clock indicates the time is 10:05 PM.

ADDING A FOCUS



Unit Visit Tracking - Mozilla Firefox

File Edit View History Bookmarks Tools Help

https://scoutnet.scouting.org/MYScouting/UVTS/Files/viewfocuslist.aspx?SessionToken=B39C751F74A548A79D9D5140832629506668824882D14817915800332324895

Unit Visit Tracking

Unit Visit Tracking

Home • Visits • Focus • Help •

Welcome Steven Waltz Help

Focus

No Focus List.

Add Focus

scoutnet.scouting.org

Done

Unread e-mail - Win... _Commissioner Unit Visit Tracking - ... Microsoft PowerPo...

10:05 PM

ENTER THE INFORMATION



Unit Visit Tracking - Mozilla Firefox

File Edit View History Bookmarks Tools Help

https://scoutnet.scouting.org/MYScouting/UVTS/Files/addfocus.aspx?SessionToken=B39C751F74A548A79D9D5140832629506668824B82D14817915B00332324899

Most Visited Latest Headlines

User Profile Unit Visit Tracking

Unit Visit Tracking

Home Visits Focus Help

Welcome Steven Waltz Help

Add Focus

Save

From 8/1/2009

To 9/30/2009

Focus Recruit 4 additional Unit Commissioners

Total number of characters: / 255

scoutnet.scouting.org

Done

Unread e-mail - Win... _Commissioner Unit Visit Tracking - ... Microsoft PowerPo...

10:06 PM

SAVE THE NEW FOCUS



Unit Visit Tracking - Mozilla Firefox

File Edit View History Bookmarks Tools Help

https://scoutnet.scouting.org/MYScouting/UVTS/Files/addfocus.aspx?SessionToken=B39C751F74A548A79D9D5140832629506668824B82D14817915B00332324899

Most Visited Latest Headlines

User Profile Unit Visit Tracking

Unit Visit Tracking

Home Visits Focus Help

Welcome Steven Waltz Help

Add Focus

Save

From 8/1/2009

To 9/30/2009

Focus Recruit 4 additional Unit Commissioners

Total number of characters: / 255

Done scoutnet.scouting.org

Unread e-mail - Win... _Commissioner Unit Visit Tracking - ... Microsoft PowerPo... 10:06 PM

CONFIRMATION MESSAGE



The screenshot displays the 'Unit Visit Tracking' web application in a Mozilla Firefox browser. The page title is 'Unit Visit Tracking' and the URL is 'https://scoutnet.scouting.org/MYScouting/UVTS/Files/addfocus.aspx?SessionToken=B39C751F74A548A79D9D5140832629506668824B82D14817915B00332324899'. The page content includes a navigation menu with 'Home', 'Visits', 'Focus', and 'Help'. A welcome message reads 'Welcome Steven Waltz'. The main heading is 'Add Focus'. A red dashed oval highlights a confirmation message: 'New Focus Is Added'. Below this, there is a 'Save' button and a form with the following fields: 'From' (8/1/2009), 'To' (9/30/2009), and 'Focus' (Recruit 4 additional Unit Commissioners). A character count at the bottom indicates 'Total number of characters: / 255'. The browser's taskbar at the bottom shows several open applications, including 'Unread e-mail - Win...', '_Commissioner', 'Unit Visit Tracking - ...', and 'Microsoft PowerPo...'. The system clock shows 10:07 PM.

UPDATED LIST OF FOCUSES



The screenshot shows a web browser window titled "Unit Visit Tracking - Mozilla Firefox". The address bar contains the URL: <https://scoutnet.scouting.org/MYScouting/UVTS/Files/viewfocuslist.aspx?SessionToken=B39C751F74A548A79D9D5140832629506668824882D14817915800332324895>. The browser tabs include "User Profile" and "Unit Visit Tracking".

The main content area of the application features a header with the "Unit Visit Tracking" logo and a navigation menu with links for "Home", "Visits", "Focus", and "Help". Below the header, a personalized welcome message reads "Welcome Steven Waltz" with a "Help" icon to its right. The main heading is "Focus", accompanied by an "Add Focus" button.

A list of focus items is displayed, with the following details:

From:	To:
08/01/2009	09/30/2009
Recruit 4 additional Unit Commissioners	

A "View" link is positioned below the focus item details.

The browser's status bar at the bottom shows "Done" on the left, the URL "scoutnet.scouting.org" on the right, and a taskbar with several open applications including "Unread e-mail - Win...", "_Commissioner", "Unit Visit Tracking - ...", and "Microsoft PowerPo...". The system clock indicates the time is 10:07 PM.



ADDITIONAL HELP

MULTIPLE TYPES OF HELP



- **Online UVTS help**
- **ScoutSource documents**



ONLINE UVTS HELP

ONLINE HELP



Unit Visit Tracking - Mozilla Firefox

File Edit View History Bookmarks Tools Help

https://scoutnet.scouting.org/MYScouting/UVTS/default.aspx?SessionToken=B39C751F74A548A79D9D5140832629506668824B82D14817915800332324899

Most Visited Latest Headlines

My Scouting - Home Unit Visit Tracking

Unit Visit Tracking

Home Visits Focus Help

Welcome Steven Waltz

What is my Focus?

Add Focus

Recent Visits

08/06/2009
Steven Waltz
Other
adult: 1 youth: 0
0 Out of 5 Quality Indicators

04/05/2009
Steven Waltz
Leader Meeting
adult: 0 youth: 6
0 Out of 5 Quality Indicators

03/23/2009
Steven Waltz
Other
adult: 0 youth: 0
0 Out of 5 Quality Indicators

03/22/2009
Steven Waltz
Leader Meeting
adult: 10 youth: 0
3 Out of 5 Quality Indicators

03/19/2009
Steven Waltz
Unit Meeting
adult: 30 youth: 30
5 Out of 5 Quality Indicators

Add Visit more...

Welcome to Unit Visit Tracking!

Monthly unit visits are the single most critical issue to ensure the delivery of a quality program to every unit in your council. It is important to monitor the unit's progress through a tracking system that is used by each unit commissioner.

Unit commissioners can report on unit visits, ensuring that each unit is being contacted monthly in a meaningful way. The system will also assist the council and its districts to improve the quality of the program in their units.

The system is an effective approach to the monitoring of unit visits. After a visit to a unit, the unit commissioner will enter the date of the visit, the type of visit (unit meeting or other type of visit), the number of youth and adults in attendance, and comments about that visit.

The unit commissioner will report on each unit that is assigned. These reports can be reviewed by the unit commissioner, assistant district commissioners, and district commissioner for the units in their service area. The council commissioner cabinet can also view each of the reports.

The Help tab contains information to guide the commissioner in using the Unit Visit Tracking system. Please review this information whenever there is a question about using the system's features.

scoutnet.scouting.org

Done

Unread e-mail - Win... _Commissioner Unit Visit Tracking - ... Microsoft PowerPoi...

9:05 PM

ONLINE UVTS HELP SCREEN



The screenshot shows a Mozilla Firefox browser window titled "Unit Visit Tracking - Mozilla Firefox". The address bar contains the URL: <https://scoutnet.scouting.org/MYScouting/UVTS/Files/Help.aspx?SessionToken=B39C751F74A548A79D9D5140832629506668824B82D14817915B00332324899>. The browser has two tabs: "User Profile" and "Unit Visit Tracking".

The main content area of the browser displays the "Unit Visit Tracking" help page. At the top left is the Scouting logo and the text "Unit Visit Tracking". To the right is a navigation menu with links for "Home", "Visits", "Focus", and "Help". Below the navigation menu is a banner image showing scouts in various activities.

Unit Visit Tracking System Help

Overview

This system will allow unit commissioners to track information about visits to their units. All commissioners may access the system; unit commissioners can add and edit visit information, and they can see their most recent five visits on the Home page with a link to each visit. Unit commissioners can add visit information only to the units to which they are assigned. District commissioners can view the visits made by their unit commissioners. Visit information is stored in the system for one year.

Visits

Click the Visits tab. District commissioners can view visit information on this page. Unit commissioners can view and edit the information. Commissioners will see those visits assigned to their commissioner position; for example district commissioners can view visit information for the district assigned to them. Unit commissioners can view the information for the units assigned to them.

To view visits

Visit details included on this page are visit date, attendees, type of visit, unit, and district, plus up to five quality program indicators, including Planning, Program, Leadership, Tone, and Attendance.

To view a definition of each indicator

Click the Quality Indicators link. The resulting information appears in a new window.

Quality indicators are observational points used to measure not only the quality of visits, but also the level of engagement. They are:

Planning	Did the observed program reflect prior planning and adequate preparation?
Program	Was the observed activity appropriate to the stated advancement and program objectives for this unit?
Leadership	Was adult (and age-appropriate youth) leadership present during this activity?

The browser's status bar at the bottom shows the address "scoutnet.scouting.org" and the system clock "10:10 PM". The taskbar at the very bottom includes icons for "Unread e-mail - Win...", "_Commissioner", "Unit Visit Tracking - ...", and "Microsoft PowerPo..."



SCOUTSOURCE DOCUMENTS

AVAILABLE DOCUMENTATION



- **Overview video**
- **PDF files**
 - Unit Visit Tracking System for Commissioner Service
 - Unit Visit Tracking Help and Support for Registered Commissioners
 - Unit Visit Tracking Instructions
 - Unit Visit Tracking FAQs
- **PowerPoint show**
 - Unit Visit Tracking Presentation

ACCESSED THRU SCOUTING.ORG



Scouting - Mozilla Firefox

File Edit View History Bookmarks Tools Help

http://scouting.org/

Most Visited Latest Headlines

Unit Visit Tracking Scouting

BOY SCOUTS OF AMERICA

LOG IN
Need to Create a Log In? Start Here

SEARCH

Para Mas Información Home Donate Find Local Council Shop Sponsors MyScouting

I am a Youth Parent **Volunteer** Visitor Alumni

100 YEARS OF SCOUTING
Celebrating the Adventure • Continuing the Journey

100 REASONS TO JOIN SCOUTING

REASON# **24** Finding new Strengths

Join Now

words to live by

BSA 2010
CELEBRATING THE ADVENTURE • CONTINUING THE JOURNEY
Find out about our yearlong celebration

About
The Boy Scouts of America provides a program for young people that builds character, trains them in the responsibilities of participating citizenship, and develops personal fitness. [MORE >>](#)

Follow
Keep up with the latest events and news from the National Council.

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Done

Unread e-mail - Win... _Commissioner Scouting - Mozilla F... Microsoft PowerPo...

10:12 PM

SELECT SCOUTSOURCE



Shaping America's Future - Mozilla Firefox
http://scouting.org/Volunteer.aspx

BOY SCOUTS OF AMERICA

LOG IN
Need to Create a Log in? Start Here
Search BSA SEARCH


Para Mas Información Home Donate Find Local Council Shop Sponsors MyScouting

I am a Volunteer Benefits Training FAQ **ScoutSource**

VOLUNTEER
Benefits

Home > Volunteer

Shaping America's Future



The best part (of Scouting) is watching them grow and triumph

The Boy Scouts of America relies on dedicated volunteers to promote its mission of preparing young people to make ethical and moral choices over their lifetime by instilling in them the values of the Scout Oath and Scout Law. Today, nearly 1.2 million adults provide leadership and mentoring to Cub Scouts, Boy Scouts, and Venturers.


Through the dedication of these many volunteers, the Boy Scouts of America remains the foremost youth program of character development and values-based leadership training in America.

To these volunteers we would like to say thank you for your dedication to Scouting.

And, to adults who are not currently Scout volunteers, we invite you to become a volunteer and share in the positive experiences of the Scouting programs.

FOLLOW

HIGHLIGHTS



SCOUTING FOR ADVENTURE

The Outdoor Channel original series

QUICKLINKS

- National Annual Meeting
- Presentations
- Scouting Safety
- Youth Protection Training
- Guide to Safe Scouting
- Forms
- Insignia Guide
- Philmont Training Center
- World Jamboree (2011)

Waiting for scouting.org...
Unread e-mail - Win... _Commissioner Shaping America's F... Microsoft PowerPo...

10:13 PM

SELECT COMMISSIONERS



Home - Mozilla Firefox

File Edit View History Bookmarks Tools Help

http://scouting.org/sitecore/content/Home.aspx

Most Visited Latest Headlines

Unit Visit Tracking Home

BOY SCOUTS OF AMERICA
SCOUTSOURCE

SEARCH

Home Donate Find Local Council Shop Sponsors MyScouting

Marketing Cub Scouts Boy Scouts Venturing Scouting Safely International Information Center

BSA WEB SITES

- Scouting Safety
- Commissioners**
- National Eagle Scout Assoc.
- 100th Anniversary
- Scout Stuff
- 2010 National Scout Jamboree
- National Scouting Center
- Florida Sea Base
- Philmont Scout Ranch
- Northern Tier

ScoutSource

ScoutSource has been created to support the many volunteers who are so integral to the Scouting program. Within this section, you will find a one-stop shop for all of the resources available to assist you in your Scouting efforts.

We recommend you bookmark this location, or sign up for the RSS feed, as this section will be used to communicate directly with you about the new resources and opportunities that are available.

Please note: This section is a work-in-progress. It currently links to the content as it existed on the previous site. We are working to improve Scout Source, providing you with the Scouting resources you need.

QUICK LINKS

- National Annual Meeting Presentations
- Guide to Safe Scouting Forms
- Insignia Guide
- Philmont Training Center
- World Jamboree (2011)

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http://www.bsajamboree.org/

Unread e-mail - Win... _Commissioner Home - Mozilla Fire... Microsoft PowerPo...

10:16 PM

SCOUTSOURCE HELP



The screenshot shows a Mozilla Firefox browser window with the address bar displaying <http://scouting.org/scoutsources/Commissioners/UnitVisitTrackingSystem.aspx>. The page content includes the Boy Scouts of America logo and the text "SCOUTSOURCE". A navigation menu contains links for Home, Donate, Find Local Council, Shop, Sponsors, and MyScouting. Below this is a secondary menu with categories: Marketing, Cub Scouts, Boy Scouts, Venturing, Scouting Safely, International, and Information Center. A left sidebar lists various resources for commissioners, including manuals, podcasts, newsletters, and courses. The main content area features the title "Unit Visit Tracking System - NEW" and an introductory paragraph explaining the system's purpose. Below the text is a section titled "Unit Visit Tracking System Introduction" dated December 15, 2008, which provides further details about the system's launch and its integration with ScoutNET. At the bottom of the main content area, there is a link to a "UVTS Overview" video.

Unit Visit Tracking System - NEW - Mozilla Firefox

File Edit View History Bookmarks Tools Help

http://scouting.org/scoutsources/Commissioners/UnitVisitTrackingSystem.aspx

Most Visited Latest Headlines

Unit Visit Tracking Unit Visit Tracking System - NEW

BOY SCOUTS OF AMERICA
SCOUTSOURCE

SEARCH

Home Donate Find Local Council Shop Sponsors MyScouting

Marketing Cub Scouts Boy Scouts Venturing Scouting Safely International Information Center

COMMISSIONERS

- Basic Commissioner Manuals
- National Commissioner's Podcast
- Resources
- The Commissioner Newsletter
- Presentations
- PTC Courses
- Roundtable Support
- Unit Visit Tracking System - NEW
 - AboutUVTS
- New Products

Boy Scouts of America > Commissioners > Unit Visit Tracking System - NEW

Unit Visit Tracking System - NEW

The Unit Visit Tracking System is a tool for those in commissioner service to record and review information about their contact with the units they serve. With regular and consistent use, this system can provide each commissioner an "at-a-glance" overview of recent visits and a history of communications with each unit, which can help to provide timely and consistent support.

Unit Visit Tracking System Introduction

December 15, 2008

If you have not already heard, the Unit Visit Tracking System was officially launched on Dec. 1, 2008. It is significantly different from the first version with more enhancements added to assist in making unit visit reports.

As with anything new, there is always a bit of uneasiness and even some challenging moments. Please try to understand that this tool was developed with the understanding that once launched, it would be the foundation for many more features to come.

One of the key components of the UVTS is its link to our already existing database we call BSA ScoutNET. This was done in order to simplify the process of changing records each year, as well as upholding the membership standards of the Boy Scouts of America. Because the UVTS is connected with ScoutNET, it will ensure that all users are properly registered and will create a link between the commissioners and unit service.

This connection can be seen as an extra step, especially if you are not properly registered, but the process is really quite simple. Once you have completed all four steps, the world of UVTS is yours to enjoy. (See below)

UVTS Overview

[Before proceeding please click here to view UVTS overview video](#)

Done

Unread e-mail - Win... _Commissioner Unit Visit Tracking S... Microsoft PowerPo...

10:17 PM



PROBLEMS

CANNOT ACCESS MYSCOUTING



Boy Scouts of America - MyScouting.org - Mozilla Firefox

File Edit View History Bookmarks Tools Help

https://myscouting.scouting.org/_layouts/MyScouting/login.aspx?ReturnUrl=%2f_layouts%2fAuthenticate.aspx%3fSource%3d%252f8;Source=%2f

Most Visited Latest Headlines

Boy Scouts of America - MyScout... x

BOY SCOUTS OF AMERICA

Sign In

MYSCOUTING LOGON

Have an existing account?
Enter your username and password below to access your MyScouting account. Password is case sensitive.

User name:

Password:

Sign me in automatically

Forgot your password?
Click [here](#) to reset it.

New to MyScouting?
Click [here](#) to create an account.

Need help?
Click [here](#) for F.A.Q.s.

This page is not intended for users under 13 years of age. Jamboree youth registration must be completed by a parent or guardian from the parent or guardian's MyScouting account. For a detailed privacy policy, click the Privacy Policy link below. For best performance, use Internet Explorer 7.0 & above or FireFox 3.0 & above.

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https://documents.scouting.org/MyScouting/MyScoutingFAQ.htm

myscouting.scouting.org

Unread e-mail - Win... _Commissioner Boy Scouts of Ameri... Microsoft PowerPo...

10:33 PM

MYSCOUTING FAQs



The screenshot shows a Mozilla Firefox browser window with the address bar displaying <https://documents.scouting.org/MyScouting/MyScoutingFAQ.htm>. The page content includes the Boy Scouts of America logo and the heading "Frequently Asked Questions". A list of links for various issues is provided, followed by a detailed answer for the question "Why haven't I been able to log in to my account since June 1?".

BOY SCOUTS OF AMERICA

Frequently Asked Questions

- [Why haven't I been able to log in to my account since June 1?](#)
- [I get this error message when I try to change my username: An error occurred while you were changing your username. What do I do?](#)
- [What are the system requirements for MyScouting?](#)
- [How do I get my member ID?](#)
- [How do I add my member ID to my account?](#)
- [Why do I get this message: Council number and member ID number do not match.](#)
- [Why haven't I received a confirmation e-mail?](#)
- [What if I don't receive the confirmation e-mail?](#)
- [The confirmation e-mail I received is blank. How can I activate my account?](#)
- [Why do I not have a BSA Speakers Bank link on the MyScouting Home page?](#)
- [How do I print a certificate after I complete a training course?](#)

Why haven't I been able to log in to my account since June 1?

You must use your original e-mail username the first time you log onto your account after May 31. On June 1, changes were implemented that impacted your username.

1. Log on as you have in the past, using your e-mail address as your username. Enter your original e-mail login in the user name field; then enter your password.
2. Click **Sign in**. You receive a message that tells you that you must change your e-mail address to a username login (one that doesn't use the @ sign).
3. Enter a new username that is at least six characters long and **does not** include an @ sign.
4. Click **Check Username Availability** to ensure the username you selected is not already in use. If it is, a username is suggested; you can accept it or enter a different username. You don't need to change your password.
5. When your new username is accepted, you can log onto MyScouting.

I get an error message when I try to change my user name: An error occurred while you were changing your user name. What do I do?

documents.scouting.org

Done

Unread e-mail - Win... _Commissioner MyScouting Freque... Microsoft PowerPo...

10:35 PM

NO UNITS DEFINED



Have you turned in a Unit Commissioner
Adult Leader application?

No

Submit one
ASAP !

Yes

Talk with me